***Appendix 1***

To the Academic policy

**Template of Individual Master's Degree Development programs**

**ACADEMY OF PUBLIC ADMINISTRATION UNDER THE PRESIDENT**

**OF THE REPUBLIC OF KAZAKHSTAN**

**INDIVIDUAL MASTER'S DEGREE DEVELOPMENT PROGRAMS**

Full name of the master student

Enrollment Order No. \_\_\_\_ of "\_\_\_" August 20\_\_

Institute / NSPP:

Program:

The period of study - from 202\_ to 202\_

Scientific Advisor:

Theme of the master's project:

Approved at a meeting of the Academic Council dated \_\_\_\_\_ 201\_, protocol No.\_\_.

AGREED

Director

NSPP / Institute \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

"\_\_\_"

Astana, 2022

1. **Curriculum** 
   1. **Academic content**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  п/п | Course/discipline | Semester | ECTS | Form of Final Control |
| 1. |  |  |  |  |
|  | Total |  |  |  |

1. **Master student experimental research work**

Participation in research work of the Institute/ NSPP, conducting experimental research, internship completion, preparing scientific articles, reports, participating in conferences, seminars, etc.

|  |  |  |  |
| --- | --- | --- | --- |
| №  п/п | Types of activity | Deadlines | Reporting form |
| 1 |  |  |  |
| 2 |  |  |  |

* 1. **Internship**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  п/п | Place | Semester | ECTS | Reporting form |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

1. **Practice**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  п/п | Place | Semester | ECTS | Reporting form |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

1. **Topic of the master project**

**The rationale for choosing the theme of the master's project:**

**The relevance and problem of research**

**The purpose and objectives of the project**

**Research methods**

**Hypothesis or expected results**

**Practical significance**

**Master's project implementation plan**

|  |  |  |
| --- | --- | --- |
| № | Content | Deadlines |
|  |  |  |

1. **Plan of scientific publications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| № п/п | Article topic | Edition | Number of printed sheets / Number of days | Deadlines |
| 1 |  |  |  |  |

1. **Competence growth (for 2020 enrollment)**

In this section, the Institutions / NSPP should include the results of the assessment center of each student in five competencies and develop an Individual Master's Degree Development programs (IDP), which will indicate the tools for the growth of competencies (studied disciplines, developmental events, seminars, etc.).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Competencies | Demonstrated level (at the beginning  of study – September 2020) | Demonstrated level (at the end  of study – year  of graduation) | Recommended level for the program graduate | |
|  |  | MPP, ME, MRD, MHRM, MIR, | DPA, DE, DIR, MPA, MACP, MRL |
| Persuasiveness |  |  | 4 | 5 |
| Leadership |  |  | 4 | 5 |
| Analysis and decision making |  |  | 4 | 5 |
| Innovation and Change Management |  |  | 4 | 5 |
| Planning |  |  | 4 | 5 |

|  |  |
| --- | --- |
| Master student profile | |
|  | |
|  | Demonstrated level (at the beginning of study – September 2022) |
|  | Demonstrated level (at the end of study – year of graduation) |
|  | Recommended level for the program graduate |
| Constructor of the profile is attached | |

**Template of Individual Master's Degree Development programs**

(with an example of filling in the example of one competency)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Competency** | **Demonstrated level at the beginning of study** | **Recommended level for the program graduate** | **Methods of developing** | **Actions** | **Who could help** | **deadline** |
| Persuasiveness | 3 | 4  (MPP) | Self-learning | Read the book «\_\_\_» | Independently |  |
|  |  |  | Workshops, trainings | Plan and complete training |  |  |
|  |  |  | Observing the experience of others |  |  |  |
|  |  |  | Development in the framework of the disciplines |  |  |  |
|  |  |  | 1. Professional communications |  | Name  of the teacher |  |
|  |  |  | 1. Colloquium in the framework of the Development Day |  | Name  of the teacher |  |

Master student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scientific Advisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director of NSPP / Institute \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Individual Master's Degree Development programswas discussed at a meeting of the Institute's Directorate / NSPP

"\_\_" \_\_\_\_\_\_\_\_\_ 20\_\_\_, protocol No.\_

Astana, 2022

**Template of Individual doctoral student development programs**

**ACADEMY OF PUBLIC ADMINISTRATION UNDER THE PRESIDENT**

**OF THE REPUBLIC OF KAZAKHSTAN**

**Approved**

### Vice-rector for academic affairs

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

«\_\_\_»\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_ .

**Individual doctoral student development programs**

Full name of the doctoral student

Enrollment Order No. \_\_\_\_ of "\_\_\_" August 20\_\_

Institute / NSPP:

Program:

The period of study - from 202\_ to 202\_

Scientific Advisor:

Scientific Advisor:

Theme of the doctoral dissertation:

Approved at a meeting of the Academic Council dated \_\_\_\_\_ 201\_, protocol No.\_\_.

AGREED

Director

NSPP / Institute \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

"\_\_\_"

1. **Curriculum**

**Academic content**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  п/п | Course/discipline | Semester | ECTS | Form of Final Control |
|  |  |  |  |  |
|  | Total |  |  |  |

1. **Master student experimental research work**

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|  |  |  |  |
| --- | --- | --- | --- |
| №  п/п | Types of activity | Deadlines | Reporting form |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Internship**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  п/п | Place | Semester | ECTS | Reporting form |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

1. **Practice**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  п/п | Place | Semester | ECTS | Reporting form |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

1. **Topic of the doctoral dissertation**

**The rationale for choosing a topic for a doctoral dissertation:**

**Relevance of the selected topic:**

**Object of study:**

**Subject of study:**

**Purpose of the study:**

**Research Objectives:**

**Estimated scientific results:**

**Expected Practical Results:**

**The structure (content) of the doctoral dissertation:**

Introduction

1.

1.1.

1.2.

1.3.

2.

2.1.

2.2.

2.3.

3.

3.1.

3.2.

3.3.

Conclusion

Appendixes

Bibliography

1. **Doctoral dissertation implementation plan**

|  |  |  |
| --- | --- | --- |
| № | Content | Deadline |
|  |  |  |

**(Диаграмма Ганта)**

1. **Plan of scientific publications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| № п/п | Article topic | Edition | Number of printed sheets / Number of days | Deadlines |
| 1 |  |  |  |  |

1. **Competence growth (for 2020 enrollment)**

In this section, the Institutions / NSPP should include the results of the assessment centerof each student in five competencies and develop an Individual doctoral student development programs (IDP), which will indicate the tools for the growth of competencies (studieddisciplines, developmental events, seminars, etc.).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Competencies | Demonstrated level (at the beginning of study – September 2020) | Demonstrated level (at the end of study – year of graduation) | Recommended level for the program graduate | |
|  |  | MPP, ME, MRD, MHRM, MIR, | DPA, DE, DIR, MPA, MACP, MRL |
| Persuasiveness |  |  | 4 | 5 |
| Leadership |  |  | 4 | 5 |
| Analysis and decision making |  |  | 4 | 5 |
| Innovation and Change Management |  |  | 4 | 5 |
| Planning |  |  | 4 | 5 |

|  |  |
| --- | --- |
| Doctoral student profile | |
|  | |
|  | Demonstrated level (at the beginning of study – September 2022) |
|  | Demonstrated level (at the end of study – year of graduation) |
|  | Recommended level for the program graduate |
| Constructor of the profile is attached | |

**Template of the Individual Development Plan of the doctoral student**

(with an example of filling in the example of one competency)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Competency** | **Demonstrated level at the beginning of study** | **Recommended level for the program graduate** | **Methods of developing** | **Actions** | **Who could help** | **deadline** |
| Persuasiveness | *3* | *4*  *(MPP)* | *Self learning* | *Read the book «\_\_\_»* | *Independently* |  |
|  |  |  | *Workshops, trainings* |  |  |  |
|  |  |  | *Observing*  *the experience*  *of others* |  |  |  |
|  |  |  | *Development in the framework of the disciplines* |  |  |  |
|  |  |  | 1. *Professional communications* |  | *Name*  *of the teacher* |  |
|  |  |  | 1. *Colloquium* |  | *Name*  *of the teacher* |  |

Doctoral student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scientific Advisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director of NSPP / Institute \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

An Individual doctoral student development programswas discussed at the official director of the Institute / NSHP

"\_\_" \_\_\_\_\_\_\_\_\_ 20\_\_\_, protocol No.\_\_